THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

OFFICE OF HIGHER EDUCATION
Office of College and University Evaluation
Room 960 EBA
89 Washington Avenue
Albany, New York 12234
Tel. (518) 474-1551

Student Application for a Regents Diploma | Dowling College

Education Law §208 authorizes the Board of Regents to confer academic awards. Consistent with that authority, the State Education Department established the following policy for eligible students of Dowling College.

*Former Dowling College students may apply for a Regents diploma if they meet **all** of the following criteria:*

- *were enrolled in Dowling College at the time of its closure; **and***
- *had 15 credits or less remaining to complete their registered Dowling program; **and***
- *are able to complete those credits at other colleges[*] within 3 years from the closure of Dowling College (i.e., by August 31, 2019); **and***
- *apply to the New York State Education Department no later than December 31, 2019.*

If the Department finds that an eligible student has completed all of the requirements of the registered Dowling program, it will recommend the student for a Regents diploma. The Board of Regents will make awards on a periodic basis, considering other demands on the Board and the volume of applications.

Students with more than 15 credits remaining to complete their Dowling program should seek opportunities to transfer their credits to another college and complete a program at that institution.

If you are a former Dowling College student who meets the stated application criteria, please complete Sections A, B, and C to apply for a Regents diploma. You may append information as needed. ***Please note this application must be signed in Section C***. There is no application fee.

Section A

1. Student (legal) Name (This will be used on your diploma, if approved. If your name is other than that which appears on your Dowling College transcript, please explain and provide documentation with this application.) *Last* *First* *Middle*		
2. Date of Birth	**Dowling Student ID Number:**	
3. Address (this is where your diploma, if approved, will be mailed)		
City and State		Zip Code
4. Contact Information Phone:	Email:	

[*] "college" is used as a general term in this application to mean an authorized degree-granting institution of higher education.

5.	**Dates of Attendance** at Dowling College:
6.	**Dowling College program** for which you are seeking an award. Dowling's catalogs are available at www.collegesource.org/ Program Title: Program code if known—see http://www.nysed.gov/heds/IRPSL1.html: Award (e.g., B.A., M.S., etc.):
7.	**List NY teacher/leader certification sought**, if applicable: **List NY professional license sought**, if applicable:
8.	**List all institutions** you attended to complete your Dowling College program requirements.
9.	Date of completion of all requirements for the Dowling College program:

Section B **Required Documentation**

Send all documents with this application; do not separate the application and supporting documents.

1. Official Dowling College transcript *(Note: the Registrar of Long Island University is the custodian of Dowling College's student records.)*
2. Official transcripts from all institutions at which you completed the requirements for the registered Dowling College program for which you are seeking an award.

Please note: the Department may request additional information as needed. The Department will not consider unofficial transcripts. If you open or break the seal of an official transcript, the transcript is void and will not be considered.

Section C **Attestation and Signature**

I attest that the information in this application, including all documentation, is a true representation of my academic record at Dowling College and at the college(s) at which I completed my Dowling College program requirements. I understand that false representation of academic credentials may result in prosecution consistent with the provisions of Section 224 of Education Law and the loss of the rights and privileges (including licenses and certifications) associated with any award made by the Board of Regents.

Student Signature	*Date*

Send your completed application, including all required documentation, to:

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New York State Education Department
89 Washington Avenue
Room 960 EBA
Albany, NY 12234

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