

DUE DATE: NOVEMBER 15, 2006

**RESIDENCE AND MIGRATION OF COLLEGE STUDENTS
FALL 2006**

Institution Name	SEDCODE:
------------------	----------

THE INFORMATION PROVIDED ON THIS FORM SHOULD CONTAIN DATA FOR ONLY THE INSTITUTION LISTED ABOVE. If multi-campus institutions have questions concerning which branches to include, please contact State Education Department staff at heds@mail.nysed.gov or 518-474-5091.

- HEDS forms are available from the ORIS web site at <http://www.highered.nysed.gov/oris/>. Most forms are available both as paper forms and as electronic forms (Microsoft Access) with built in edits. Electronic forms must first be downloaded in order to enter your data.
- The Office is moving to eliminate paper submissions. This year institutions with Access or Excel available should submit the following forms electronically: NYSED: 2.4A, 2.4, 2.9, 2H-2 and 4.1. Electronic forms must be returned by e-mail to heds@mail.nysed.gov.
- Return completed paper forms by:
 Mail: NYS Education Department
 Office of Research and Information Systems
 Room 964 Education Building Annex
 Albany, NY 12234
 Or Fax: 518-474-1907
- Please do not make duplicate submission of the same data using different methods.
- A copy of the completed form should be retained in your files should the need for clarification arise.
- If you anticipate a delay in returning this form, request an extension in writing by e-mail, fax or mail stating the reason for the delay and the anticipated submission date.
- If you have questions regarding completion of the form, please contact the Office of Research and Information Systems at:
 E-Mail: heds@mail.nysed.gov
 Fax: (518) 474-1907
 Phone: (518) 474-5091

IMPORTANT: FOR PAPER SUBMISSIONS PLEASE RETURN THIS COVER PAGE AND ALL PAGES EXCEPT INSTRUCTIONS EVEN IF THEY CONTAIN NO DATA.

DUE DATE: NOVEMBER 15, 2006

Form Processing Information

Form:	NYSED-2.8 RESIDENCE AND MIGRATION OF COLLEGE STUDENTS
SEDCODE:	
Institution Name:	

Respondent Information

Name:			
Title:			
Telephone: ()	Ext.	Facsimile No.: ()	Ext.
E-Mail Address:			

TOTAL -- (Check box if all *applicable* branches included)

Otherwise List Branches Below

List Branches Included:	List <i>Applicable</i> Branches not included:

Time Required to Retrieve Information From Files and Complete the Submission of this form

Hours spent by all staff (whole numbers)	
--	--

Notes and Explanations Regarding Data Provided and/or Comments About This Form and Its Completion. Check here and continue comments on reverse side if necessary.

IMPORTANT: PLEASE RETURN ALL PAGES EXCEPT INSTRUCTIONS EVEN IF THEY CONTAIN NO DATA

DUE DATE: NOVEMBER 15, 2006

RESIDENCE AND MIGRATION OF COLLEGE STUDENTS, FALL 2006
SECTION 1: FULL-TIME STUDENTS
 (Include unclassified/non-matriculated students)

Institution Name:							
Line No.	Home County	County Code	Full-time Undergraduate Students (1)	Full-time First-time Undergraduate Students Included in Col. 1 (2)	Full-time First-Professional Students (3)	Full-time Graduate Students (4)	Total Full-time Students (Sum of Columns 1, 3, and 4) (5)
101	Albany	01					
102	Allegany	02					
103	Broome	03					
104	Cattaraugus	04					
105	Cayuga	05					
106	Chautauqua	06					
107	Chemung	07					
108	Chenango	08					
109	Clinton	09					
110	Columbia	10					
111	Cortland	11					
112	Delaware	12					
113	Dutchess	13					
114	Erie	14					
115	Essex	15					
116	Franklin	16					
117	Fulton	17					
118	Genesee	18					
119	Greene	19					
120	Hamilton	20					
121	Herkimer	21					

RESIDENCE AND MIGRATION, FALL 2006
SECTION 1: FULL-TIME STUDENTS
(Include unclassified/non-matriculated students)

NYSED-2.8 [06]

DUE DATE: NOVEMBER 15, 2006

Institution Name:							
Line No.	Home County	County Code	Full-time Undergraduate Students (1)	Full-time First-time Undergraduate Students Included in Col. 1 (2)	Full-time First-Professional Students (3)	Full-time Graduate Students (4)	Total Full-time Students (Sum of Columns 1, 3, and 4) (5)
122	Jefferson	22					
123	Lewis	23					
124	Livingston	24					
125	Madison	25					
126	Monroe	26					
127	Montgomery	27					
128	Nassau	28					
129	New York (Manhattan)	31					
130	Bronx	32					
131	Kings(Brooklyn)	33					
132	Queens	34					
133	Richmond (Staten Island)	35					
134	Niagara	40					
135	Oneida	41					
136	Onondaga	42					
137	Ontario	43					
138	Orange	44					
139	Orleans	45					
140	Oswego	46					
141	Otsego	47					
142	Putnam	48					
143	Rensselaer	49					
144	Rockland	50					

RESIDENCE AND MIGRATION, FALL 2006
SECTION 1: FULL-TIME STUDENTS
(Include unclassified/non-matriculated students)

NYSED-2.8 [06]

Due Date: November 15, 2006

Institution Name:							
Line No.	Home County	County Code	Full-time Undergraduate Students (1)	Full-time First-time Undergraduate Students Included in Col. 1 (2)	Full-time First-Professional Students (3)	Full-time Graduate Students (4)	Total Full-time Students (Sum of Columns 1, 3, and 4) (5)
145	St. Lawrence	51					
146	Saratoga	52					
147	Schenectady	53					
148	Schoharie	54					
149	Schuyler	55					
150	Seneca	56					
151	Steuben	57					
152	Suffolk	58					
153	Sullivan	59					
154	Tioga	60					
155	Tompkins	61					
156	Ulster	62					
157	Warren	63					
158	Washington	64					
159	Wayne	65					
160	Westchester	66					
161	Wyoming	67					
162	Yates	68					
163	NYS Residents-County Unknown	69					
164	Out-of-State Students	70					
165	Foreign Students	71					
166	Unknown Origin	72					
167	TOTAL FULL-TIME STUDENTS	99					

DUE DATE: NOVEMBER 15, 2006

RESIDENCE AND MIGRATION OF COLLEGE STUDENTS, FALL 2006
SECTION 2: PART-TIME STUDENTS
(Include unclassified/non-matriculated students)

Institution Name:							
Line No.	Home County	County Code	Part-time Undergraduate Students (1)	Part-time First-time Undergraduate Students Included in Col. 1 (2)	Part-time First-Professional Students (3)	Part-time Graduate Students (4)	Total Part-time Students (Sum of Columns 1, 3, and 4) (5)
201	Albany	01					
202	Allegany	02					
203	Broome	03					
204	Cattaraugus	04					
205	Cayuga	05					
206	Chautauqua	06					
207	Chemung	07					
208	Chenango	08					
209	Clinton	09					
210	Columbia	10					
211	Cortland	11					
212	Delaware	12					
213	Dutchess	13					
214	Erie	14					
215	Essex	15					
216	Franklin	16					
217	Fulton	17					
218	Genesee	18					
219	Greene	19					
220	Hamilton	20					
221	Herkimer	21					

RESIDENCE AND MIGRATION, FALL 2006
SECTION 2: PART-TIME STUDENTS
(Include unclassified/non-matriculated students)

NYSED-2.8 [06]

DUE DATE: NOVEMBER 15, 2006

Institution Name:							
Line No.	Home County	County Code	Part-time Undergraduate Students (1)	Part-time First-time Undergraduate Students Included in Col. 1 (2)	Part-time First-Professional Students (3)	Part-time Graduate Students (4)	Total Part-time Students (Sum of Columns 1, 3, and 4) (5)
222	Jefferson	22					
223	Lewis	23					
224	Livingston	24					
225	Madison	25					
226	Monroe	26					
227	Montgomery	27					
228	Nassau	28					
229	New York (Manhattan)	31					
230	Bronx	32					
231	Kings(Brooklyn)	33					
232	Queens	34					
233	Richmond (Staten Island)	35					
234	Niagara	40					
235	Oneida	41					
236	Onondaga	42					
237	Ontario	43					
238	Orange	44					
139	Orleans	45					
240	Oswego	46					
241	Otsego	47					
242	Putnam	48					
243	Rensselaer	49					
244	Rockland	50					

RESIDENCE AND MIGRATION, FALL 2006
SECTION 2: PART-TIME STUDENTS
(Include unclassified/non-matriculated students)

NYSED-2.8 [06]

Due Date: November 15, 2006

Institution Name:							
Line No.	Home County	County Code	Part-time Undergraduate Students (1)	Part-time First-time Undergraduate Students Included in Col. 1 (2)	Part-time First-Professional Students (3)	Part-time Graduate Students (4)	Total Part-time Students (Sum of Columns 1, 3, and 4) (5)
245	St. Lawrence	51					
246	Saratoga	52					
247	Schenectady	53					
248	Schoharie	54					
249	Schuyler	55					
250	Seneca	56					
251	Steuben	57					
252	Suffolk	58					
253	Sullivan	59					
254	Tioga	60					
255	Tompkins	61					
256	Ulster	62					
257	Warren	63					
258	Washington	64					
259	Wayne	65					
260	Westchester	66					
261	Wyoming	67					
262	Yates	68					
263	NYS Residents-County Unknown	69					
264	Out-of-State Students	70					
265	Foreign Students	71					
266	Unknown Origin	72					
267	TOTAL PART-TIME STUDENTS	99					

DUE DATE: NOVEMBER 15, 2006

RESIDENCE AND MIGRATION OF COLLEGE STUDENTS

FALL 2006

This report is designed to collect data on the home county origin of full and part-time, degree-credit students at the undergraduate, first-professional, and graduate levels. All degree-credit students should be sorted as to whether they are in-state students, out-of-state students or foreign students. In-state students must be further sorted according to county of permanent residence. Include unclassified (non-matriculated) students by their level of study (undergraduate, first-professional, or graduate). Report full-time students in the first section of the form and part-time students in the second section.

If your institution is unable to report on requested data because it is not collected, then steps must be taken to begin collecting that information. The inclusion of data elements in HEDS forms constitutes a request by the Regents for your institution to collect and report on those items for their planning purposes.

Please return one completed copy to the State Education Department and retain a copy in your files in the event your institution needs to be contacted for clarification. The completed form should be mailed or faxed to:

New York State Education Department
Office of Research and Information Systems
Room 964 EBA
Albany, New York 12234

Fax: 518-474-1907

Or this form may be submitted electronically by downloading and completing the Microsoft Access version from the ORIS web site, <http://www.highered.nysed.gov/oris/>, and following the instructions for submitting the Access file by e-mail.

If you have questions concerning the completion of the form, call 518-474-5091 or send e-mail to heds@mail.nysed.gov. If you anticipate a delay in returning this form, request an extension in writing fax to 518: 474-1907, mail or e-mail stating the reason for the delay and the anticipated submission date.

GENERAL INSTRUCTIONS

1. Report all students taking courses which are creditable towards a credit-bearing diploma or certificate or an associate, bachelor's, master's, doctoral or first-professional degree offered evenings and weekends as well as weekdays at locations both on and off campus. Include high school students taking regular college courses for credit. Include full-time students taking remedial courses if the student is considered degree-seeking for the purpose of financial aid determination. If your institution's enrollment is required to be reported separately for branch campuses, the appropriate number of forms is included in your HEDS packet and the branch campus name appears on the cover page of the form.

2. Do not include the following in this report:

- a. Students in CEU courses, noncredit adult education courses, noncredit extension courses, noncredit certificate or noncredit diploma programs unless they are also enrolled in courses creditable towards a degree or other formal award.
- b. Auditors.
- c. Students studying abroad (e.g., at a foreign university) if their enrollment at the reporting institution in New York State is only an administrative record, and they are only paying a nominal fee. Exclude students and their credit hours only if they are not paying tuition to your institution.
- d. Students enrolled in any branch campus located in a foreign country.
- e. Students enrolled at campuses in states other than New York State.

3. Students Taking Remedial Coursework

When determining the full-time/part-time status of students taking remedial coursework, equated credit hours for remedial coursework should be included. These instructions concerning the treatment of remedial coursework are for reporting purposes only and do not correspond with State Education Department regulations that define credit hours.

4. Work-Term or Cooperative Work Experience Students

Students who are participating in a work-term or cooperative work experience and not taking courses during the fall term should be counted as enrollment at your institution only if they are receiving credits for the term or experience.

SPECIFIC INSTRUCTIONS

1. Report the number of students attending your institution in the fall term by their permanent county of residence, or as out-of-state or foreign. The permanent residence should be the permanent residence when the student was admitted to your institution at their current level of study (i.e., undergraduate, first-professional, or graduate).

2. Section 1: Residence of Full-time Students

Line 101 through 163: Report the number of full-time students by their county of permanent residence on lines 101 through 162. If the county of a New York residence is unknown, report the student on line 163.

Line 164: Report the number of full-time students attending your institution who are from other states or United States possessions.

Line 165: Report the number of full-time foreign students by level of study. For a definition of foreign students, see page 12.

Line 166: If residence data are not available for a few of the full-time students, report these students on line 166 by their level of study.

Line 167: For columns 1 through 5, report the sum of lines 101 through 166 on line 167.

Column 1: All full-time undergraduate students should be reported by their permanent residence. Include unclassified (non-matriculated) undergraduate students.

Column 2: All full-time, first-time undergraduates should be reported by their permanent residence. Include unclassified (non-matriculated) students taking courses at the undergraduate level. For each line the number reported in column 2 should not exceed the number in column 1.

Column 3: All full-time, first-professional students should be reported by their permanent residence. Include unclassified (non-

- matriculated) students taking courses at the first-professional level.
- Column 4: All full-time graduate students should be reported by their permanent residence. Include students in master's, doctoral, graduate certificate programs, and unclassified (non-matriculated) students taking degree-credit courses at the graduate level.
- Column 5: Report the total of full-time undergraduate, first-professional, and graduate students (sum of columns 1, 3 and 4).

3. Section 2: Residence of Part-Time Students

This section requests residence data on part-time students enrolled in the fall term. Part-time students taking courses creditable toward a degree or credit-bearing certificate or diploma should be included. The same reporting procedure used for full-time students in Section 1 should be used for part-time students in this section.

DEFINITIONS

1. Degree-Credit Enrollment: Students in a program (degree seeking or taking courses which are creditable towards a credit-bearing diploma or certificate or an associate, bachelor's, master's, doctoral or first-professional degree.
2. Undergraduate (column 1):
 - a. Undergraduate Degree Program Students: Students in bachelor's degree programs, associate degree programs and in occupational programs of one, two or three years that result in a credit-bearing certificate or diploma, often referred to as matriculated students.
 - b. Unclassified: Students who are not candidates for a degree or other formal award, although taking degree-credit courses designated by your institution as undergraduate level, often referred to as non-matriculated or non-degree-seeking students.
3. First-Time Students (Undergraduate) (column 2): Entering freshmen or unclassified undergraduate students who have not previously attended ANY degree-granting college. These are students who began their first academic year in a degree-granting institution after July 30, 2006 and are enrolled in the fall 2006 term at the undergraduate level, either in a program or as an unclassified student. In addition to the traditional first-time student, this category includes students entering with advanced standing achieved through examination, completion of courses in non-degree-granting nursing schools, or college courses taken

while high school students not formally enrolled in college programs. These advanced standing students should be included even if their credits allow them to enter as sophomores.

4. First-professional (column 3):
 - a. First-Professional Degree Program Students: Students enrolled in a professional school or program which required at least two academic years of college work for entrance and a total of at least six years for a degree. Report only students in the following first-professional degree programs: Chiropractic (D.C. or D.C.M.), Dentistry (D.D.S. or D.M.D.), Law (L.L.B., J.D.), Medicine (M.D.), Optometry (O.D.), Osteopathic Medicine (D.O.), Pharmacy (Pharm.D.), Podiatry (D.P.M., D.P., or Pod.D.), Theology (M.Div., M.H.L., B.D., or Ordination), Veterinary Medicine (D.V.M.).
 - b. Unclassified: Students who are not candidates for a first-professional degree, but are taking degree-credit courses designated by your institution as first-professional level, often referred to as non-matriculated or non-degree seeking students.

5. Graduate (column 4):
 - a. Master's or Doctoral Degree Program Students: Students who hold a bachelor's or a first-professional degree (or equivalent) and are in a program for a master's or doctoral degree.
 - b. Graduate Certificate Students: Students enrolled in graduate level curricula which lead to a certificate, such as a Certificate of Advanced Studies (CAS), School Administrator and Supervisor, School Counselor, and Library Information Studies.
 - c. Unclassified: Students who are not candidates for a graduate degree or certificate but are taking degree-credit courses, designated by your institution as graduate level, often referred to as non-matriculated or non-degree-seeking students.

6. Foreign Students (line 165): Persons who are not citizens of the United States and who are in this country on a temporary basis and do not have the right to remain indefinitely. Do not consider as foreign students, those non-citizens who have been lawfully admitted for permanent residence.

7. Full-time (Section 1): Students whose academic load coursework or other required activity is at least 75% of the normal full-time load. For students on a semester calendar system, undergraduate students must carry at least 12 credit hours to be considered full-time, while graduate students must carry at least 9 credit hours. For purposes of completing this

NYSED-2.8 [06]

report, include equated credits for remedial coursework when determining full-time/part-time status.

- 8. Part-time (Section 2): Students enrolled for credit equal to fewer than 75% of the number of hours designated by your institution as the normal full-time load.

IMPORTANT COMPARISON

The number of students reported on this form should be comparable to the number of students reported on form NYSED-2.4, Fall Degree-Credit Enrollment. Full-time and part-time totals should be compared individually at each level: total undergraduate students, total first-professional students and total graduate students (master's, doctoral and graduate certificate), as well as first-time undergraduates. The following table displays comparable data cells for the two forms.

Fall 2006 Category of Enrollment	Location on NYSED 2.8	Location on NYSED-2.4
Full-time undergraduate	Section 1, line 167, column 1	Column 1, line 1
Full-time, first-time undergraduate	Section 1, line 167, column 2	Column 1, line 7 + line 8
Full-time first-professional	Section 1, line 167, column 3	Column 1, line 4
Full-time graduate	Section 1, line 167, column 4	Column 1, line 5
Full-time total	Section 1, line 167, column 5	Column 1, line 6
Part-time undergraduate	Section 2, line 267, column 1	Column 2, line 1
Part-time first-time undergraduate	Section 2, line 267, column 2	Column 2, line 7 + line 8
Part-time first-professional	Section 2, line 267, column 3	Column 2, line 4
Part-time graduate	Section 2, line 267, column 4	Column 2, line 5
Part-time total	Section 2, line 267, column 5	Column 2, line 6